



USE AND DISCLOSURE OF THE PROTECTED HEALTH INFORMATION

In general, the **HIPAA privacy rule** gives individuals the right to request a restriction on the use and disclosure of their protected health information. The individual is also provided the right to request confidential communication or that a communication of the protected health information be made by alternative means, such as sending correspondence to the individual's home.

I want to be contacted in the following manner:

- Home Telephone: _____ Cell Telephone: _____
- Leave test results and messages on answering machine.
 - Leave message to call back office for test results with number only.
 - Leave test results and message with a family member. Specify whom: _____
 - Contact me personally with the test results or messages.
- Work Telephone: _____
- Leave test results and messages on answering machine.
 - Leave message to call back office for test results with number only.
 - Leave test results and message with a co-worker. Specify whom: _____
 - Contact me personally with the test results or messages.
- Written Communication
- Mail to my home address only.
 - Mail to my work address only.
 - Fax to my home only. Specify fax number: _____
 - Fax to my work address only. Specify fax number: _____

Child's Name: _____ Date: _____

Parent/Guardian Signature: _____

The **HIPAA privacy rule** generally requires health care providers to take reasonable steps to limit use and disclosures of, and requests for, protected health information to the minimum necessary to accomplish the intended purpose. These provisions do not apply to the uses and disclosures made pursuant to an authorization requested by the individual. Health care entities must keep records of protected health information disclosures.